



F. No. CAO/Swachh/2017-18

13964-67

Date:- 20.02.2018

To  
Dr. S. P. Kimothi  
ADG (TC)  
Indian Council of Agricultural Research  
Krishi Bhawan, New Delhi

**Sub:- Submission of monthly report on National Sanitation Campaign (Swachh Bharat Abhiyan) for the month of February, 2018**

Sir,

In accordance with the directive of Council vide Circular No. GAC-21-46/2014-CDN dated 03.12.14, I am directed to inform you that ICAR-CRIJAF and its all substations and KVK has actively taken part on National Sanitation Campaign (Swachh Bharat Abhiyan) during the month of February, 2018. The following works / cleaning drives were undertaken during the month of February, 2018.

**ICAR-CRIJAF Headquarter –**

1. Cleaning of office corridors, rooms and toilets have been done regularly.
2. Renovation of toilets of main building & AgrilExtn. Building is going on.
3. The sweeping of bituminous road of Office campus as well as residential area is carried out regularly.
4. Cleaning of grasses, eaves of tress on both sides of bituminous road, Kids park, surrounding the main building, Crop protection building, electrical substation, Guest house etc. have been done.
5. Stair cases of all qtrs. are swept regularly.
6. Cleaning of drains of residential campus is going on.
7. Cutting of jungle has been done surrounding area of residential campus.
8. Renovation of guest house is going on.


**All four substations and KVK, BudBud, Burdwan –**

Cleanliness drives in and around of the office buildings, roads of the campus and field side have been undertaken.

With regards,

Encl:- Photographs attached

Yours faithfully,

  
(P. K. Jain)

Chief Administrative Officer

Copy to:-

1. Senior Director (Crop Science), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi – 110001
2. Incharge, AKMU with the request to upload the report in the ICAR-CRIJAF website urgently.
3. PS to Director