



F. No. 2-41/2018-19/4819

Dated:- 29.09.2018

CIRCULAR

The Institute has approved the OPD and IPD treatments of children (age group 0-18 years) of its personnel (borne on regular establishment) and children (age group 0-18 years) of pensioners as per official records at **Institute of Child Health, 11, Dr Biresh Guha Street Kolkata 700017, West Bengal** from 29.09.2018 till the currency of the said Hospital in terms of West Bengal Health for All Employees and the Pensioners Cashless Medical Treatment Scheme, 2014.

The Hospital has agreed to provide both OPD and IPD credit (relevant bills to be preferred by the Hospital to the Institute for payment within 30 days of submission) treatments on CGHS (Kolkata) approved rates. Children of the Pensioners, identified by ICAR-CRIJAF (age group 0-18 years) are eligible for indoor facilities only. The procedure for availing such facility will, however, be governed by the extant rules of referral, obtaining necessary documents for submission to the Hospital at the time of consultation/ admission, fulfillment of laid down requirements, etc., details of which can be enquired from the Administration -1 Section / Drawing and Disbursing Officer, ICAR- CRIJAF.

Since, this has been done for the first time at the Institute, there could be some teething / procedural issues which, over time, would smoothen in the natural course, and which all are requested to cooperate with. Any suggestion in further streamlining the process would also be appreciated.

For any assistance/ clarification, the Assistant Administrative Officer, Adm-1/ Drawing and Disbursing Officer, ICAR- CRIJAF may be contacted.

The contact person at the Hospital is :

Mr. D.P. Sarkar, Chief Operating Officer , Cell No. 9830897576, Phone - (033) 2290-5686
Email : ichcal@yahoo.com

Chief Administrative Officer

Distribution:

1. All Divisions/ Sections/ Units, ICAR- CRIJAF for bringing the contents of this Circular to the notice of all their concerned personnel .
2. F& AO/ Adm-1/DDO, ICAR- CRIJAF.
3. Welfare Officer, ICAR- CRIJAF.
4. Secretary (Staff Side), IJSC, ICAR- CRIJAF.
5. Medical Officer, ICAR-CRIJAF
6. PS to Directors, ICAR- CRIJAF for information.
7. Notice Board.
8. Mr. D.P. Sarkar, Chief Operating Officer, **Institute of Child Health, 11, Dr Biresh Guha Street Kolkata 700017, West Bengal**