CIRCULAR

All HODs/In-charges, Divisions/Sections/Regional Stations/KVKs of ICAR-CRIJAF are requested to obtain the statement of Immovable Property Return for the year 2019 (as on 01.01.2020) as per prescribed proforma from the following categories of staff (Group ‘A’ and ‘B’ Officials) under their control and submit the same to this office on or before 31.01.2020 positively. AIPR form may be downloaded from the Institute’s website.

1. All Scientists (Group A Officer)
2. Technical Staff (Sr. Technical Assistant/T-4 onwards)
3. Administrative Staff (Assistant onwards)

This may please be treated as MOST URGENT.

Asstt. Administrative Officer, Admin.I
16.12.19

Copy to:-
1. All HODs/In-charges, Divisions/Sections/Regional Stations/KVKs of ICAR-CRIJAF.
2. The FAO, ICAR-CRIJAF.
3. The Administrative Officer, ICAR-CRIJAF.
4. All the AAOs, ICAR-CRIJAF.
5. In-charge AKMU. He is requested to upload the circular along with the form in the Institute’s website
6. PS to Director, ICAR-CRIJAF.
7. PA to CAO, ICAR-CRIJAF.
# Annual Immovable Property Return Form

## Statement of immovable property for the year: 2019 (as on 01.01.2020)

1. **Name of Officer (in full) & service which the officer belongs:**

2. **Present Post held:**

3. **Present Pay:**

<table>
<thead>
<tr>
<th>Name of District, Sub-Division, Taluk and Village in which property is situated</th>
<th>Name and details of property</th>
<th>Present Value</th>
<th>Details of property owned by the Government servant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing and other buildings</td>
<td>Lands</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Inapplicable clause to be struck out**

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also.
- The wording 'No change or No addition as in previous year' may be avoided and all details filled up.

**Note:** The declaration form is required to be filled in and submitted by every member of Class I and class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.

**Signature**

**Date**