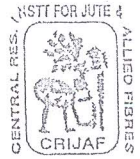


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ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES  
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F.No.:2(17)/2018-19/13017

Dated:-11<sup>th</sup> February, 2019

**OFFICE ORDER**

Director, ICAR-CRIJAF has been pleased to transfer/posting of the following employees of this Institute/KVK due to constraint of outsourcing contractual workers :

Sl.No.	Name & Designation	From	To	Date of effect
01.	Sri Anup Das, SSS	CRIJAF Canteen	Director's Cell.	His place of posting will be effected after handing over the charge of CRIJAF canteen to the leasee after 21.02.2019.
02.	Sri Ratna Bahadur Thapa, SSS	Guest House	CAO's Cell	Immediate, in addition to his present duties at Institute's Guest House.
03.	Sri Isra Bansfore, SSS.	EMC (Estate)	Audit & A/cs/F&AO/Admn.I/II/Bill/AO/Stores with support of Sri Ratna Bahadur Thapa	Immediate
04.	Sri Joydeep Pal, Driver, KVK	KVK, Bud Bud, Burdwan	Central Pool of ICAR-CRIJAF	Immediate

The above employees are requested to act accordingly. Other terms and conditions of their services will remain unaltered.

*Sudanta Bhattacharya*  
Asstt. Administrative Officer  
Admn.I 11.2.19

Copy for information and necessary action to :-

1. All the above employees through their Incharges.
2. The Programme Coordinator, Krishi Vigyan Kendra, Bud Bud, Burdwan, W.B. He is requested to release Sri Joydeep Pal, Driver, KVK, at the earliest to enable him to report for duties to the AAO(P), ICAR-CRIJAF, Barrackpore.
3. The AAO(P), ICAR-CRIJAF.
4. The Incharge, EMC, ICAR-CRIJAF.
5. The Incharge, CRIJAF Guest House, ICAR-CRIJAF.
6. The F&AO, ICAR-CRIJAF.
7. The DDO, ICAR-CRIJAF.
8. The AAO(Admn.II), with a request to make necessary entries in the respective service books of the above officials.
9. Service Books of the above officials.
10. The Nodal Officer, AKMU, ICAR-CRIJAF with a request to upload the order in the Institute's website.
11. PS to Director, ICAR-CRIJAF.
12. PA to CAO, ICAR-CRIJAF.